



RISCA TOWN CENTRE MANAGEMENT GROUP

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN PARK
ON TUESDAY, 30TH JUNE 2015 AT 2.00 P.M.**

PRESENT:

Councillors:

N. George, K. James

Together with:

C. Edwards (Risca East), Mr R Campbell (Clerk Risca Town Council), Insp C Williams (Gwent Police)

Also:

A. Highway (Town Centre Manager), S. Wilcox (Assistant Town Centre Manager), A. Jones (Clerk)

1. APPOINTMENT OF CHAIR

This item was deferred to the next meeting as there were insufficient members to elect the Chair. Councillor George as existing chair was asked to proceed with the meeting.

2. APPOINTMENT OF VICE CHAIR

This item was deferred to the next meeting as there were insufficient members to elect the Vice Chair.

3. TO RECEIVE APOLOGIES FOR ABSENCE

Councillors: D. T Davies (Consultee), P. Griffiths, R. Passmore, D. Rees, H. Dupre (Risca Town Council), B. Hancock (Risca Town Council), Mr A Dallimore (Team Leader Urban Renewal)

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. TO RECEIVE AND NOTE PREVIOUS MINUTES OF MEETING 23RD JUNE 2015

Mrs Hazel Dupre should have been noted as present in previous meeting.

The minutes were taken as read.

6. CHOOSE THE HIGH STREET UPDATE

Mr Highway presented a Power Point presentation to the group on the progress of the "Choose the High Street Past & Present Campaign."

Members were advised that Mr Wilcox has been working with the local schools to participate in the artwork displays.

The 'street galleries' have been well received, since the photo boards were displayed in local shop windows people have expressed an interest in purchasing them.

The photos in the street galleries are available on the CCBC website, Flickr Page and exhibitions will take place in libraries in each town.

Mr Highway thanked Mr Wilcox for all of his hard work.

Cotton bags have been handed out in libraries to promote the campaign and a competition to win shopping vouchers has been launched.

7. PARKING ISSUES ENFORCING 30 MINUTES PARKING & BUS STOP BAYS

Inspector Williams provided the group with an overview of the restructuring within the police authority, the changes of duties and responsibilities and explained how his area now covers Bargoed and Risca.

Inspector Williams informed the group that with regards to illegal parking there is zero tolerance, whilst a number of tickets issued there is not enough resources to monitor the 30 minute parking in the bays.

Officers have been told that they must take action if they see cars parked on zig-zag lines or in bus stops or parked illegally.

The group discussed that there are a number of vehicles parked in the bays all day by retailers. Inspector Williams confirmed that he can provide support by sending out letters to retailers stating that they are not to park in these spaces.

Inspector Williams was thanked and advised any help would be appreciated.

Mr Highway informed the group that he will arrange for a notice to be placed in the Town Centre Gazette to reinforce the 30 minute bay.

8. CUCKOO STATUE UPDATE

Mr Dallimore sent his apologies for the meeting. Mr Highway advised that the area has not been cleaned up and this will be raised with Mr Dallimore.

9. RISCA TOWN CENTRE AUDIT – APRIL 2015

The new footbridge rear of Lidl – Mr Highway advised that there has been active dialogue with legal representatives of all parties, but this is ongoing.

The chair advised that there has been positive comments on the toilet block mural but has noticed that the ladies & gents signs have been covered. Mr Wilcox advised that he will look into it.

The group discussed the installation of Christmas illuminations and Mr Highway advised that Ceri Mortimer, former Clerk, used to arrange the installation of the lights. Mr Campbell was not aware of this and would need to check the budget.

There were no further issues raised on the audit.

The group discussed the attendance at these meetings and agreed that there is a need to encourage members to attend and also look to see if there are any constituted groups that could join the group.

Mr Highway advised members that if they could see if any groups were interested in attending to pass his details on to them.

The meeting closed at 2.45 p.m.

CHAIR